

## **Scherrer Construction Co., Inc. – Staff Accountant**

Location: Burlington, WI

Type: Full Time

Scherrer Construction Co., Inc. has been serving Burlington, WI and the surrounding communities with quality construction needs since 1928. The company provides each client with superior craftsmanship by developing custom construction solutions for their project. Services include new, expansion, renovation, and restoration construction and budgeting, in a wide range of markets including municipal, educational, healthcare, commercial, industrial, and luxury residential homes.

### **Job Description:**

Scherrer Construction's Burlington, WI office is looking for a hands-on diligent construction staff accountant to join our accounting department. The staff accountant's responsibilities include working directly with our CFO and Project Managers to maintain financial records and reports, perform account reconciliations, assist with budget, cost, and billing processes. Some responsibilities will include:

1. Review and maintain monthly project financial reports
2. Supporting Project Managers in reviewing and approving subcontractor progress billings
3. Review and perform monthly job cost accounting
4. Perform backup assistance to A/P, P/R and A/R
5. Assist in quarterly tax returns
6. Prepare journal entries, analyses, and account reconciliations and assist with monthly close out
7. Perform monthly balance sheet reconciliations
8. Meet process and reporting deadlines
9. Respond to information requests, reviewing financial statements, and assisting with audits
10. Ensure compliance with GAAP
11. Assist the CFO as needed

### **Qualifications:**

As a qualified candidate for this position at Scherrer Construction, you must hold a degree in accounting or finance. 2+ years of accounting experience as well as a CPA and construction accounting is a plus. You must have excellent communication skills, both written and verbal and like to work in a collaborative environment. You must also have a working knowledge of GAAP, strong numeracy and analytical skills, good problem-solving and time management skills and be highly organized and detail oriented. An understanding of basic computer software including the Microsoft Suite is a must and an understanding of Sage 300 is a plus.

### **Benefits:**

Scherrer offers a competitive benefits package including health and dental insurance, 401(k) profit sharing, vacation, and holiday pay.

To apply, please send your resume to [careers@scherrerconstruction.com](mailto:careers@scherrerconstruction.com).